

# Ingleton C of E Primary School



## Remote Educational Provision Information for Parents

January 2021

## **Remote education provision: information for parents**

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

### **The remote curriculum: what is taught to pupils at home**

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

### **What should my child expect from immediate remote education in the first day or two of pupils being sent home?**

In the first instance pupils will be sent home with workbooks, copies of planned work, topic challenge homework and reading materials. Ideally as lessons are structured using Microsoft Sway pupils will be given a weblink each morning containing the work which needs to be undertaken that day. All pupils have Office 365 and Microsoft Teams accounts. Teachers are familiar with this set up from the previous lockdowns and live lessons will be offered the next day. Assignments will also be set via Microsoft Teams. For those pupils experiencing technical issues work will be printed and available for collection the next day from the main entrance at school or depending on the circumstances would be delivered to their home by a member of the Senior Leadership Team.

## **Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?**

We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, for PE lessons we will use pre-recorded videos or provide links to more appropriate sites that can be undertaken at home. Furthermore, in Science when undertaking science experiments, teachers will consider using video demonstrations accompanied by supporting explanations and may choose to use DfE recommended sites such as The Oak National Academy or the BBC website for videos to support their learning.

## **Remote teaching and study time each day**

### **How long can I expect work set by the school to take my child each day?**

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Key Stage 1 (Year 1 & Year 2)	3 hours a day on average across the cohort, with less for younger children
Key Stage 2 (Year 3, 4, 5 & 6)	4 hours a day

## Accessing remote education

### How will my child access any online remote education you are providing?

We use a range of online tools or digital platforms to support remote learning. These include:

- Microsoft Teams (\*)
- Office 365 (\*)
- Purple Mash (\*)
- Accelerated Reader (\*)
- MyOn! (letter sent via email)
- Oxford Owl (letter sent via email)
- Lexia (\*)
- Mathletics (\*)
- Oak National Academy
- BBC Bitesize
- White Rose Maths

(\*) The details of how to log on to these sites including usernames and passwords have been stuck in the front of pupils reading records. Alternatively, parents can contact the school office via telephone or email if they are at all unsure and support will be given.

### If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

If parents & pupils do not have digital access where possible devices such as laptops or tablets will be loaned to pupils. For pupils classed as disadvantaged a laptop has been applied for via the DfE Get Technology scheme to ensure pupils can access remote education during coronavirus (COVID-19).

Our ICT technician certifies that all equipment loaned are up to date and fitted with virus protection and filtering systems to ensure pupils are kept safe online.

For those struggling with data usage pupils will be provided with a dongle and a Vodafone Sim card which contains 30GB to use for up to 90 days.

A loan agreement is completed between the parent/carer and school and devices can either be collected from the school office or will be delivered by a member of the SLT.

Parents have been advised to contact school immediately if they are struggling with access to digital learning and attendance is monitored during live lessons to highlight any pupils who have not attended. Contact is then made by the SLT with parent / carers to see if further help is required.

If pupils do not have online access, printed materials will be provided, and an individualised home learning pack created. These will be available for collection from the main entrance at school or can be delivered by a member of the SLT if needed. Completed work can be dropped off at school each week and will be marked by the Class Teacher. Feedback will be given either verbally via telephone or written.

## **How will my child be taught remotely?**

We use a range of approaches to teach pupils remotely. These include:

- live teaching (online lessons) via Microsoft Teams
- recorded teaching (e.g. Oak National Academy lessons, video/audio recordings made by teachers)
- printed paper packs produced by teachers (e.g. workbooks, worksheets)
- textbooks and reading books pupils have at home and access to online e-books via Oxford Owl, Accelerated Reader and MyOn!
- commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences e.g. BBC Bitesize & White Rose Maths.
- long-term project work and/or internet research activities (linked to current topic work and in line with our long-term curriculum plan).

## Engagement and feedback

### What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

Our remote education provided is equivalent in length to the core teaching pupils would receive in school and includes both recorded or live direct teaching time. Lessons are planned daily using Microsoft Sway and both parents and pupils receive an email link each morning enabling access to this.

We expect parents to help support their child to adhere to usual school timings (9am-3pm) and to access daily live lessons when requested. Work should be completed (the same as if the child was attending school) and handed in within the given timescales (work is set via the Assignments section of Microsoft Teams).

The school will provide pupils with a copy of the Pupil Code of Conduct to ensure they understand their responsibilities with regards to conduct during live online lessons and ensure that pupils sign a copy of the Technology Acceptable Use Agreement.

Pupils will be reminded that they should take part in live online lessons in an appropriate setting, e.g. a quiet space with a neutral background.

Pupils and parents will be provided with a copy of the Pupil Remote Learning Policy and will be expected to adhere to the measures outlined within it.

Pupils will be reminded not to record live online lessons on their devices.

Pupils will be reminded not to speak during live online lessons unless they are prompted to do so or have a question about the lesson.

Pupils will be reminded to adhere to the school's Behavioural Policy at all times during live online lessons, as they would during a normal school day.

## **How will you check whether my child is engaging with their work and how will I be informed if there are concerns?**

In this section, please set out briefly:

Daily attendance during live lessons will be monitored and Class teachers will inform the Head Teacher if a pupil fails to attend.

If pupils fail to attend lessons or submit work an explanation will be sought via email or telephone, and parent / carers will be supported to find a more manageable solution. When assignments are set the hand in time is extended to allow additional time for completion and so that working parents can support their child at a more convenient time. Pupils can also contact Class Teachers daily via email or Microsoft Teams to ask for support if needed. This will hopefully help limit the need for parental support.

Class Teachers and SLT regularly monitor the work (at least once a week) which has been completed and discussions are held with parents where there are concerns or an extension is required. Dependent on the age of the child and support needed staff may invite individual pupils to additional intervention sessions.

## **How will you assess my child's work and progress?**

Feedback can take many forms and may not always mean extensive written comments for individual children. Our approach to feeding back on pupil work is as follows:

- Individual and whole class verbal feedback given during live lessons.
- Individual written feedback via the Assignment section of Microsoft Teams or email when an assignment is submitted.
- Individual written or verbal feedback for those handing in work.
- Quizzes marked automatically via digital platforms.
- Certificates - given during whole school Celebration Assemblies.

## **Additional support for pupils with particular needs**

### **How will you work with me to help my child who needs additional support from adults at home to access remote education?**

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support

from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

In this section, please set out briefly:

For families with children with SEND we will work collaboratively, putting in place any reasonable adjustments as necessary, so that pupils with SEND can successfully access remote education alongside their peers.

We will hold regular discussions with parent / carers on the best ways to support their child. We welcome and encourage pupils to attend full-time where pupils have an EHCP.

Depending upon their age and Special Educational Need a variety of options could take place such as providing individualised home learning work packs, access to appropriate websites / learning apps etc. We may use resources such as PECS or social stories to support pupil's understanding and we will ensure that we work together with other professionals and services to ensure pupils are fully supported. Interventions will continue as before (where possible) and pupils learning at home will be offered these remotely.

For our younger pupils (Reception) we provide the following:

- A weekly plan of practical, fun educational activities that can be undertaken at home.
- Daily links to videos to support Literacy & Mathematical Development including Read Write Inc Phonics, Oxford Owl ebooks, MyOn and White Rose Maths.
- Daily story time sessions
- Individual 1-1 reading sessions with the Class Teacher.

## **Remote education for self-isolating pupils**

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

**If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?**

Pupils who are self-isolating will be given the same access to online learning and resources as those described above. They can access live lessons and will be taught a planned and well-sequenced curriculum. Work set will match that of those in class and will be both meaningful and ambitious. Feedback will be given using the ways described above (page 7).